

Meeting Minutes of Horningtoft Parish Council
Wednesday 12th January 2022 at 19.30 held at St Edmunds Church

Parish Councillors present: Andrew Hill (Chairman), Tracey Hawke (Deputy Chairman), Pauline Chapman, Ivan Baker

Also present: Donna Secker (Parish Clerk), County Councillor Kiddle-Morris and District Councillor Hambidge.

Cllr Hill opened the meeting and thanked everyone for attending. He welcomed Mr Hambidge as our new District Councillor

1. To receive apologies for absence

Councillor Drew sent his apologies, these were accepted.

2. To receive declarations of interest in items on the agenda

No Declarations of interest declared.

3. To approve the minutes of the meeting held on 10th November 2021

It was resolved to accept the minutes of the last meeting as a true record, and it was signed by the Chairman.

4. To receive updates from County and District Councillors

County Councillor report:

Budget:

The Council will set its budget for financial year 22/23 at a meeting to be held on 21st February. The Council consulted on a proposed council tax increase of 1.99% in the general rate and an increase of 1%, the consultation ended on the 30th December 2021. Cost pressure in the major demand led services of Adult Social Care and Children's Services is the main reason for having to increase the council tax. There are still some works which the government has not carried out (fairer funding review, NDR review, financing of adult social care etc) which will affect the Councils finances in future years.

Covid – Omicron:

We know that the Omicron variant of the Covid virus generally leads to milder illness. However, it still poses a significant risk to the unvaccinated or those who haven't had a booster or those with underlying conditions such as being immunosuppressed. The variant is also much more infectious and thus easily spread. The government has told NCC to expect unprecedented sickness rates over the coming weeks with an estimated 25% of staff being absent. Given the high infection rates our prime objective is to minimise staff infection and isolation to ensure we can deliver our critical services. We are doing this by avoiding bringing staff together unnecessarily (i.e. work from home) and concentrating our face to face presence on service delivery.

Cllr Hill asked District Cllr Hambidge if any updates have been received regarding the two illegal developments, Stanfield and Dodman's Lane. Unfortunately, no updates have been received, the District Cllr will look into this further and update us.

5. To report progress on items not on the agenda from the last meeting

The clerk has added the highways link to the website as requested and this will allow the public to report potholes directly to highways.

6. Open forum for Public Participation

No public present

7. To report and update on highway matters

The clerk has been chasing highways regarding the potholes on Gravel pit Lane, highways has previously informed the council that this is due to be re-dressed, unfortunately the clerk is still waiting for a reply.

The clerk hasn't received any further information regarding the date of the relocation of the village sign on the B1146.

8. To agree and circulate planning policy

The planning policy was circulated to the Cllr's before the meeting, unfortunately Cllr Baker had not seen a copy of the policy but the council agreed to implement the policy. This will be added to the website.

9. Planning applications

9.1 To receive planning applications by Breckland District

No new applications received.

9.2 Update on application decisions taken by Breckland District

3PL/2021/1279/F-Grange Farm Church, Conversion and Extension of barn to form a single bedroom unit-**Approved**.

10. Items to discuss or approve

10.1 Update on the progress on the sewage pump at the holiday lets

The parishioner has ordered a motor and a new gear box and not sure when it will be delivered and fitted, the delay was due to the age of the pump. The council would like this repaired as soon as possible and the parishioner hopes this will be done before the next meeting. Any complaints regarding this item, please contact the clerk and your complaint will be forwarded to the Cllrs.

10.2 To update on the Community Plaque and agree a location for display

The plaque was sent to the council before the meeting. The plaque has been commissioned and produced by the Norfolk Lieutenancy. It is to commemorate the Community's resilience in the year of the pandemic. The council agreed to display this in the Bus shelter.

10.3 The Village Map

The village map is still being prepared and updated by Cllr Chapman, this item will be added to the next agenda for an update on progress.

11. Finance

11.1 To approve the list of payments

The Council approved the list of payments for January as detailed at the end of the minutes.

11.2 To discuss and circulate the budgets for 2022/23

The budgets and precepts were circulated before the meeting. After a discussion the council agreed to keep the precept the same £1950 and the budgets to remain.

To receive items for the next meeting agenda 16th March 2022

It was agreed to change the meetings date to the 16th March instead of the 9th March.

Village Map

Update on the sewage replacement motor and gear box.

Meeting closed at 8.20

FINANCE: 1st Nov-30th Dec 2021

Balances:-

Business Premium Account.

Balance at 1st Oct 2021	£2,416.39
Total	<u>£2,416.39</u>

Community Account.

Balance at 1st Oct 2021	£1,058.06
Total	<u>£1,058.06</u>

Cheque number	Cheque payable to	Reason for Payment	Cheque amount
481	D.K.Secker	Dec-Jan Wages	£112.40
482	HMRC	PAYE	£28.20
		Total	£140.60

Balance forward-Premium Account	£2,416.39
Community Account	£1,058.06
	£3,474.45
Payments to be authorised	£140.60
Total balance	<u>£3,333.85</u>

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