

Meeting Minutes of Horningtoft Parish Council
Wednesday 13th November 24 at 7.30pm at St Edmunds Church, Horningtoft

Present: Parish Councillors: Andrew Hill (Chairperson), Tracey Hawke (Vice-Chairperson) and Simon Hibberd

Also, present: Donna Secker (Parish Clerk), 2 members of the public

Cllr Hill welcomed everyone to the meeting and thanked everyone for attending.

1. To consider accepting apologies for absence

Cllr Chapman sent apologies and these were accepted. District Cllr Robin Hunter-Clarke sent his apologies.

2. To consider any declarations of interest

No declaration received

3. To approve the minutes of the meeting held on 11th September 2024

It was resolved to accept the minutes of the last meeting as a true record, and it was signed by the Chairman

4. To receive any brief updates from County and District Councillor

County Cllr Kiddle-Morris and District Cllr Hunter-Clarke forwarded their reports which were circulated to the Council before the meeting. The full version can be found on the website.

5. Open forum for Public Participation: an opportunity to hear from members of the public

A parishioner introduced themselves to the Council who had recently moved to the village. They had been informed that regular flooding was occurring outside their property. They informed the Council that they have been working hard to resolve this ongoing issue. They have cleared the Culvert and removed the main item that was obstructing the pipes and will continue to monitor the flooding.

Cllr Drew was approached by a resident regarding dog fouling in parts of the village, especially near Church Lane crossroads. There is a dog bin located at the crossroads and still, they are not clearing up after their dogs. It was requested that the Council put a notice in Wensum Diary to keep an eye on any dog owners who are not picking up their dog waste and report it to the Dereham Dog Warden.

6. To report and update on highways

The Council discussed the flooding that took place last year on the B1146 Dereham Road. It was confirmed that the ditch along School Road, Brisley and the land behind some houses are cleared and working properly. County Cllr Kiddle-Morris is meeting with the highways engineer on site soon, to discuss this further to see if anymore preventative work can be carried out before any further heavy rain is due.

7. To discuss reducing the speed limit with County Cllr Kiddle-Morris

Cllr Kiddle-Morris has seen the speed data and the Council requested his support to apply to highways for a speed reduction. It was agreed that the Council apply for an immediate reduction. The Clerk will contact District Cllr Hunter-Clarke to request his support.

The Council also received a letter from a parishioner requesting a speed reduction from 30mph to 20mph on Brisley Road. Before the Council can apply for speed reduction, evidence will be required to show that speeding is taking place. It was suggested that the Council borrow a SAM2 sign to collect some data, which hopefully can be used in evidence.

8. To discuss the septic tank located opposite the holiday lets

The Council over many years have repeatedly asked the owners to fix the issue of the smell from the septic tank. As this has been going on for a long time, the owners are aware of the situation and no response has been received from the correspondence sent. It was therefore agreed the Council would report this to the Environmental Health Department.

9. To discuss Dodman's Lane footpath modification order 2024

The Clerk contacted the Public Rights of Way Case Officer regarding the measurements that were causing concern at the last meeting. The Case Officer explained that the Ordnance Survey maps published in 1886 and 1905 were produced using land surveys and are considered to be highly accurate cartography. The solid boundary lines along Dodman's Lane will have most likely reported trees and hedging in place and it is between these features that measurement will have taken place. Unfortunately, these exact widths may not be available today.

10. Applications

10.1 To receive planning applications from Breckland District

10.2 To receive an update on application decisions taken by Breckland District Council

11. Finance

11.1 To approve the list of payments for November 2024

The Council agreed to the payments for November 2024 as listed below

11.2 To review and discuss the projected budgets and precepts for 2025-26

The Clerk circulated the projected budget sheet to the Council for review. The precept will be discussed and set at the next meeting in 2025.

11.3 To discuss and approve the Clerk's pay rise in line with the government increase

It was agreed by the Council for the Clerk to receive this pay rise and it will be dated back to 1st April 2024.

12. Review of the Septic tank replacement scheme

A meeting was held in October to make homeowners aware of this free replacement service. One small issue that has occurred is that some properties have caution notices and this was recently highlighted. Cllr Hibberd reported that this is now being taken care of and the process is now in place to remove these caution notices.

13. To update the Council regarding the website

The Clerk has been working with the website provider, the site is now working again without having to purchase any more data space for updating and adding new information to the website.

14. To receive items for the next meeting agenda Wednesday 8th January 2025

Speed limits update.

Meeting finished at 20.47

FINANCE: 3rd Oct 2024

Balances:-

Business Premium Account.

Balance at 3rd October 2024	£1,951.79
Transfer to Current Account	£500.00
Interest	£7.30
Total	<u>£1,459.09</u>

Community Account.

	Balance at 1st September 24	£511.26
	Payments cleared- Sept 24	£284.42
Money In	Transfer from savings account	£500.00
	Precept from Breckland	£1,100.00
	Total	<u>£1,826.84</u>

Cheque number	Cheque payable to	Reason for Payment	Cheque amount
	D.K.Secker-Sept & Oct	Salary	£174.42
	D.K.Secker	Back Pay	£25.72
	Total		£200.14