

Meeting Minutes of Horningtoft Parish Council
Wednesday 11th March 2026 at 7.30pm at St Edmunds Church, Horningtoft

Present: Parish Councillors: Andrew Hill (Chairperson), Tracey Hawks (Vice Chairperson), Graham Drew, Pauline Chapman and Simon Hibberd

Also present: Donna Secker (Parish Clerk), 6 members of the public

Cllr Hill welcomed everyone to the meeting and thanked everyone for attending.

1. To consider accepting apologies for absence

County Cllr Kiddle-Mark sent his apologies, which were accepted.

2. To consider any declaration of interest

No declarations of interest were received

3. To approve the minutes of the meeting held on 14th January 2026

It was resolved to accept the minutes of the last meeting as a true record, and it was signed by the Chairman.

4. To receive any brief updates from County and District Councillor

County Cllr Kiddle-Morris was not present at the meeting.

5. Open Forum for Public Participation: an opportunity to hear from members of the public

Several parishioners raised concerns about speeding on Brisley Road and Whissonsett Road. The speeding is getting worse, with cars not respecting pedestrians when they are walking due to the narrow roads. The Parish Council fully understand the situation and agrees that the speeding is getting worse. Unfortunately, the Council have no powers to make any alterations to the road or change the speed limit; however, the Council will speak with the County Councillor Kiddle-Morris and Highways to raise the parishioners' and Council's concerns. It was requested that someone from Highways attend a meeting to listen to the parishioners' concerns.

A suggestion was to set up a speed watch group. The Clerk will organise for this to happen. The Speed watch group is separate from the Parish council, and a parishioner kindly volunteered to become the co-ordinator.

The potholes have increased and a parishioner has kindly offered to inspect the village and note all the potholes. The Council thanked him for doing this.

Dog fouling has risen again, especially with dog poo being left on grass verges. It is an offence not to clear up after your dog and you can incur a £1000 fine. A note will be put in the magazine to remind the public of their responsibility. The Clerk will report it to the dog warden.

6. To report and update on highways

The Clerk has reported to Serco that a dog bin at the Church Lane crossroads is not being emptied regularly.

The grips have been cleared out, but again, they have caused more damage with the risk of blocking up ditches and gates. The Council informed the County Cllr last year on how bad they left the verges; the clerk will feed this back again as this work is not acceptable.

7. To discuss and approve the refurbishment of the village sign

The village sign needs attention and after a long discussion, it was agreed that presently the sign just needs cleaning and a coating of oil to prevent it from deteriorating completely. The Clerk will organise this.

8. To discuss the Annual Parish Meeting

It was agreed to hold the Annual Parish meeting on 13th May at 7pm and the Parish Council meeting will be held immediately after that. It was also requested that someone from the highways team attend. The Clerk will invite a member of the highways team to attend.

9. Applications

9.1 To receive planning applications from Breckland District

9.2 To receive an update on application decisions taken by Breckland District Council

10. Finance

10.1 To approve the financial payments for March 2026

The Council agreed and approved the list of payments for March 2026.

10.2 To agree the Clerk's end-of-year expenses

The Council agreed and approved the Clerk's end-of-year expenses.

10.3 To appoint an auditor for the end-of-year internal accounts

The Council agreed to continue using the current auditor.

11. To receive items for the next meeting agenda date, Wednesday, 13th May 2026.

The meeting finished at 2013

Cheque number	Cheque payable to	Reason for Payment	Cheque amount
566	D.K.Secker-Jan & Feb	Salary	£150.00
567	HMRC	PAYE	£37.60
568	D.K.Secker	Expenses	£204.05
569	NPTS	Membership	£72.00
	Total		£463.65