

## Bank reconciliation - For Horningtoft Parish Council

Name of smaller authority: Horningtoft Parish Council

County area (local councils and parish meetings only): Norfolk

### Financial year ending 31 March 2022

Prepared by (Name and Role): Donna Secker, Parish Clerk

Date: 28<sup>th</sup> April 2022

	£	£
<b>Balance per bank statements as at 31/3/22</b>		
Balance per Bank Statements on Current account	£381.71	
Balance per Bank Statement on Savings Account	£2416.51	

\_\_\_\_\_ £

Less: any unpresented cheques as at 31/3/22

*(normally only current account)*

\_\_\_\_\_

Add: any un-banked cash as at 31/3/22

<b>Net balances as at 31/3/22 (Box 8)</b>		<b><u>£2798.22</u></b>
The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:		
Cash Book		
Opening Balance 1 April 2021 (Prior year Box 8)		£2862.99
(outstanding cheque 2021)		-£80.00
Add: receipts in the year		£1950.24
Less: Payments in the year		£1935.01
Closing balance per cash book (receipts and payments book) as at 31st March 2022(must equal net balances above-Box 8)		£2798.22