

Meeting Minutes of Horningtoft Parish Council  
Wednesday 16<sup>th</sup> March at 19.30 held at St Edmunds Church

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Parish Councillors present: Andrew Hill (Chairman), Tracey Hawke (Deputy Chairman), Pauline Chapman, Graham Drew, Ivan Baker

Also present: Donna Secker (Parish Clerk), District Councillor Hambidge and 1 member of the public.

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Cllr Hill opened the meeting and thanked everyone for attending.

**1. To receive apologies for absence**

Apologies from County Councillor Kiddle-Morris were received.

**2. To receive declarations of interest in items on the agenda**

No Declarations of interest were declared.

**3. To approve the minutes of the meeting held on 12<sup>th</sup> January 2022**

It was resolved to accept the minutes of the last meeting as a true record, and it was signed by the Chairman.

**4. To receive updates from County and District Councillors**

District Cllr Hambidge updated the Council, all parishioners will have received their council tax bills by now. Breckland has remained to keep their cost the lowest amount in England.

Notification of the new day for collecting bins will have been received by parishioners by now.

Cllr Hambidge attended a meeting in Stanfield parish, along with two of the Horningtoft Parish Cllrs regarding the illegal caravans situated in Back Lane, Stanfield. Norfolk County Council hired a new barrister and information, and concerns were discussed. Cllr Hambidge will keep the council updated and request weekly updates.

Cllr Hill discussed the illegal development on Dodman's Lane. They have been removed once before. Several caravans have now been moved to this location and are potentially living in them. Colkirk parish council are also investigating this. Cllr Hambidge will investigate this further and update the council

**5. To report progress on items not on the agenda from the last meeting**

All items are on the agenda from the last meeting.

**6. Open Forum for Public Participation**

A parishioner raised the issue of dog fouling within the village. This has increased and has been found on the highways, fields, and grass verges. It was agreed for the parishioner to display posters highlighting the responsibility of the dog owner to clean up. The clerk will report the worst areas to the Breckland dog warden, and any parishioners seen not picking up any dog poo will be reported to the dog warden and will incur a fine. It was noted that gravel Pitt Lane, Church Lane, Tom Thumb

Lane joining Whissonett Road are the worst areas presently for fouling. The clerk will add this and highlight the issue in the parish magazine.

#### **6.1-Correspondance from Parishioners.**

The clerk has received an email and a letter regarding the smell from the holiday lets and the council was informed of both complaints. This will be discussed further in item 9.1.

### **7. To report and update on highway matters**

#### **7.1- Grips and Soakaways**

Cllr Drew made the council aware of the recent grips that have been dug out on the roadside to make soakaways. The machine used is like a corkscrew, due to the way the corkscrew has been used has caused issues with the soil being dug out was then dumped back into the ditch which will block the ditch up. This was reported to Norfolk County Council and the council was re-assured that another company will come and clear out the blocked ditches. This hasn't happened, unfortunately. The clerk will inform the County Councillor Kiddle-Morris and Cllr Drew will continually monitor this and contact NCC to chase up some resolution to this problem.

#### **7.2 Potholes and misplacement of tarmac.**

Cllr Drew has taken evidence that tarmac has been dumped in a layby on the Whissonett road on private land. It has been smoothed down within this layby without permission. The concern is that highways didn't even complete the potholes that the council has reported. The clerk will report this to County Council Kiddle-Morris for further investigation.

### **8. Planning applications**

#### **8.1 To receive planning applications by Breckland District**

3DC/2022/0032/DOC-Sycamore House-Discharge of condition No 4 on 3pl/2021/1201/HOU.  
Two-story rear extension with inset balcony and single-storey side extension. Condition No 4 is due to trees that were not protected before building work is to commence. This has now been completed.

#### **8.2 Update on application decisions taken by Breckland District**

### **9. Items to discuss or approve**

#### **9.1 Update on the progress on the sewage pump at the holiday lets**

The parishioner is struggling to find the parts that are required, and the pump is not repaired. The parishioner updated the council that the tank has been emptied twice and will continue to do this until the pump has been repaired. The council felt that they have given the owner plenty of opportunities to have this resolved and after a long discussion the council reluctantly will give him one more chance to have this resolved by the next meeting in May. The parishioner thanked the council for their understanding.

#### **9.2 To update on the progress of the village map**

The map is still in progress and should be complete by the next meeting. This will be added to the next agenda.

### 9.3 To discuss the Annual Parish Meeting and the Annual Parish Council meeting

The council agreed to hold the Annual Parish Meeting on 18<sup>th</sup> May at 7pm, followed by the Annual Parish Council meeting at 7.30pm. The clerk will invite the local groups to attend

### 9.4 To discuss the Queen Jubilee Celebrations.

Horningtoft jubilee celebrations will be held at St Edmunds Church on Saturday 4<sup>th</sup> June, a picnic lunch will be organised. An exhibition will be held within the church on previous Jubilee celebrations. The church ladies will really appreciate some help with this as not many volunteers are coming forward.

## 10. Finance

### 10.1 To approve the list of payments

The Council approved the list of payments for March as detailed at the end of the minutes.

### 10.2 To approve the Clerks expense and cost of living rise.

The Council approved the yearly expenses for the clerk, this included photocopying, stamps, and home office use. The local government has now approved pay increases and has offered a 1.75% cost of living rise; the council approved for the clerk to receive this.

## 11. To receive items for the next meeting agenda 18<sup>th</sup> May 2022

Village Map

Update on the sewage replacement motor and gearbox.

Dog fouling

Defib

Meeting closed at 8.30

## FINANCE: 30th Dec 2021-28th Feb 2022

Balances:-

### Business Premium Account.

Balance at 28th Feb 2022	£2,416.39
Total	<b><u>£2,416.39</u></b>

### Community Account.

Balance at 31st Dec 2021	£1,058.06
Presented Cheques	£140.60
Total	<b><u>£917.46</u></b>

Cheque number	Cheque payable to	Reason for Payment	Cheque amount
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483	D.K.Secker	Feb-March	£143.16
484	HMRC	PAYE	£35.60
485	St Edmunds Church	Hire	£100.00
486	D.K.Secker	Expenses 21-22	£171.99
487	NPTS	Support	£50.00
		Total	£500.75