Meeting Minutes of Horningtoft Parish Council
Wednesday 11th November 26 at 7.30pm at St Edmunds Church, Horningtoft

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Present: Parish Councillors: Andrew Hill (Chairperson), Tracey Hawke and Pauline Chapman

Also, present: Donna Secker (Parish Clerk), 3 members of the public

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Cllr Hill welcomed everyone to the meeting and thanked everyone for attending.

1. **To consider accepting apologies for absence**
   Apologies were received from Cllr Hibberd and Cllr Drew; these were accepted.

2. **To consider any declaration of interest**
   No declarations of interest were received

3. **To approve the minutes of the meeting held on 1st September 2026**
   The minutes of the last meeting were accepted as a true record and were signed by the Chairman.

4. **To receive any brief updates from County and District Councillor**
   County Councillor Tom Dickerson presented a report to the council. The report will be added to the website. District Cllr Hunter-Clarke reported that the 2027 district elections will go ahead.

5. **Open Forum for Public Participation: an opportunity to hear from members of the public**
   A parishioner reported that a new T-junction sign near Gravel Pit Lane has been replaced, but only in one direction. The Clerk will re-report this, requesting that the T-junction sign be added to the existing pole, which was previously reported.

6. **To discuss and update on highway**
   A Parishioner reported that at the end of Brisley road, a direction sign is missing. The Clerk reported this last year and will be following this up with Highways.

7. **To update and discuss the on-site meeting with County Cllr Tom Dickerson**
   The Council had an on-site meeting with County Cllr Tom Dickerson, who is also the head of highways and agreed that a stretch of the B1146 should have a speed reduction. Another meeting will be arranged with the District Cllr Hunter-Clarke and the Highways Engineer so that a report can be urgently put in with a request for this to be put in place as soon as possible. If the speed is reduced to 40mph then the speedwatch group will be able to monitor the speed through this section of the B1146.

8. **To update the Council on the Village sign refurbishment**
   The parishioner who has kindly agreed to treat the Village sign will be able to carry this out within the next month or so. This will now be taken off the agenda.

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9. To update the Council on the Speedwatch group and discuss signage

The Speedwatch coordinator gave a report. Since the September meeting, the Speedwatch group has operated on six occasions for a total of 9 hours. As a result, we have reported eight speeding vehicles on Brisley Road travelling at speeds between 36 and 46 miles per hour. The Speedwatch group are seeking more parishioners to join the group.

10. Applications

10.1 To receive planning applications from Breckland District

10.2 To receive an update on application decisions taken by Breckland District Council

11. Finance

11.1 To approve the list of payments for November 2026

The Council agreed and approved the list of payments for September 2026

11.2 To review the budgets and precept for 2026/27

The Council reviewed the budgets; the decision to approve the precept will be added to the next agenda.

12. Policies

12.1 To review and adopt the standing order policy

The Council reviewed and adopted the updated Standing Order Policy

12.2 To review and adopt the financial regulations policy

The Council reviewed and adopted the Financial Regulations policy

13. To receive items for the next meeting agenda on Wednesday, 13th January 2027

Precepts, B1146 update and confirm Trustees of Charity

The meeting finished at 19.57

Cheque number	Cheque payable to	Reason for Payment	Cheque amount
100577	D.K.Secker Sept & Oct 26	Salary	£154.98
100578	HMRC	PAYE	£38.80
100579	K. Walpole July & Sept	Grass cutting	£230.00
	Total		£423.78

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