

Meeting Minutes of Horningtoft Parish Council  
Wednesday 11<sup>th</sup> January at 19.30 held at St Edmunds Church

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Parish Councillors present: Andrew Hill (Chairman), Pauline Chapman, Graham Drew, Tracey Hawke  
Also present: Donna Secker (Parish Clerk), 1 member of the public and County Councillor Kiddle-Morris.

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**1. To receive apologies for absence**

District Councillor Hambidge sent his apologies, and these were accepted. Councillor Baker was not present.

**2. To receive declarations of interest in items on the agenda**

No Declarations of interest were declared.

**3. To approve the minutes of the meeting held on 9<sup>th</sup> Nov 2022**

It was resolved to accept the minutes of the last meeting as a true record, and it was signed by the Chairman.

**4. To receive updates from County and District Councillors**

The County Councillor reported that devolution has been advertised around Norfolk. The first meeting will take place on 17<sup>th</sup> Jan 2023, it will be an executive decision and then will eventually go out for public consultation. The start of this deal for Norfolk will get 20 million pounds for 30 years. This will go towards skills training, economic development and infrastructure. The appointed and voted leader will then be a direct link to the government and serve for 5 years, however, this may not go through and further information will be known after the 17<sup>th</sup> Jan 2023.

**5. To report progress on items not on the agenda from the last meeting**

The clerk has obtained some leaflets from the Defib awareness course, which were requested at the last meeting. These will be delivered with the Wensum magazine to each household.

**6. Open Forum for Public Participation**

Nothing to comment on.

**7. To report and update on highway matters**

All items that have been reported are still outstanding. County Cllr Kiddle-Morris reported that we are down to one inspector, so this has slowed down items to be actioned.  
Cllr Drew reported that it will soon be the time of year when Breckland will be clearing and cutting out the gullies and with the issues that happened last year, we don't want the same to happen again this year. County Cllr Kiddle-Morris will report this to the highways engineer hoping to prevent any problems from this happening again. The council requested the Speed limit on Dereham Road be reduced but this was refused by highways. County Cllr Kiddle-Morris will support the parish council on this implementation. The clerk reported that the highways will be charging the parish council to relocate the village sign. County Cllr Kiddle-Morris will investigate if this can be funded out of the county budget. The clerk will supply him with the details for this to be actioned.

## **8. Discuss B & B accommodation**

The clerk contacted planning and no planning has been sought or change of use has been applied for. The council would like this looked into further by Breckland, the clerk will report this.

## **9. To discuss and request an update regarding the traveller's site**

District Cllr Hambidge updated Cllr Hill with a verbal report that the environment agency crime team are in the process of closing the site. This may take 6 months. The planning application is ongoing with Breckland, and the agreed planning meeting was postponed.

## **10. To discuss the attendance of councillors**

If a councillor hasn't attended a meeting within the last 6 months, then a councillor is deemed absent. The council discussed this, and Cllr Baker has been absent due to ill health. The council are aware of this situation and feels this is an exceptional circumstance and will await to see if Cllr Baker will be able to make the next meeting.

## **11. Planning applications**

### **11.1 To receive planning applications from Breckland District**

**3PL/2022/1292/EU**-Oakdene, Whissonsett Road. Lawful development certificate for the exiting rear single-storey extension.

The council commented on this application, but this was not discussed or agreed upon by all of the council. The council had a discussion and will make sure that any comments are approved by each Cllr before comments are submitted.

### **11.2 Update on application decisions taken by Breckland District**

None received

## **12. Items to discuss or approve**

### **12.1 To discuss dog fouling**

The clerk purchased signs for dog fouling. The council will display the notices in four areas. The agreed location will be Thumb Lane, Notice Board, Church Lane and Bus Shelter.

### **12.2 To discuss and update the Charity Trustees**

Cllr Chapman reported the confirmation of the charity trustees. Cllr Chapman confirmed to the clerk for GDPR that she has spoken to the people concerned and has been given permission to disclose the names. The trustees are Mrs Pauline Chapman, Mrs Heather Gooch and Ms Dawn Fairbrother will be the new trustees of the Eleemosynary Charity. The working name is the Horningtoft Community funds.

## **13. Finance**

### **13.1 To approve the list of payments**

The council approved the list of payments that can be found at the end of the minutes

**13.2 To approve the pay scales for the clerk effective from 1<sup>st</sup> April 2022**

It was agreed by the council to increase the Clerk's salary to be backdated from the 1<sup>st</sup> April 2022. The amount to be backdated is £63.00

**13.3 To discuss the budgets and precepts for 2023/2024**

The council agreed to keep the precept the same and the only change to the budgets will be the budget for the clerk's salary.

**14. To receive items for the next meeting agenda on 11<sup>th</sup> January 2023**

The meeting closed at 21.02

Cheque number	Cheque payable to	Reason for Payment	Cheque amount
100500	D.K.Secker	Salary	£176.03

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