

Horningtoft Parish Council

Meeting Agenda (published 11th May 2023)

Date: Wednesday 17th May 2023

Time and place: 7.00pm held at St Edmunds Church

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Councillors are summoned to attend the next meeting of the Parish Council. The public are welcome to attend. *D Secker*
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1. To elect the Chairman-Chairman to sign the declaration of acceptance of office
2. To elect the Vice-Chairman-Vice Chairman to sign the declaration of acceptance of office
3. To consider accepting apologies for absence
4. To consider any declarations of acceptance of office that have not been received and decide whether to grant an extension or declare the seat vacant.
5. To approve the minutes of the meeting held 8th March 2023
6. To receive updates from County and District Councillors
7. To report progress on items not on the agenda from the last meeting
8. Open Forum for Public Participation: an opportunity to hear from members of the public
9. To discuss highway matters
10. To discuss and approve the new contractor for the Churchyard grass cutting.

11. Planning Applications

- 11.1-To receive updates on application decisions taken by Breckland District Council**
3PL/2023/0362/F- Change of use of existing annexe from single use as a workshop with spare bedroom to missed use as a workshop with spare bedroom that is sometimes used as air bnb

11.2-Update on application decisions taken by Breckland District Council

12. Items to discuss or approve

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- 12.1** To discuss the modification application for the addition of restricted byway
- 12.2** To consider assisting in obtaining a grant for the renovations to the church

13. Finance

- 13.1** To approve the insurance quote for 2023/24
- 13.2** To approve the list of payments
- 13.3** To approve the Annual Governance and Accountability Return-to approve the following documents: The certificate of exemption, Annual Audit Report and Annual Governance Statement.

14. To approve and adopt the Risk management assessment policy

15. To discuss the Clerk's contract

16. To receive items for the next meeting agenda Wednesday 12th July 2023