

Meeting Minutes of Horningtoft Parish Council
Wednesday 13th September at 19.30 held at St Edmunds Church

Parish Councillors present: Andrew Hill (Chairman), Pauline Chapman, Tracey Hawke and Simon Hibbard

Also present: Donna Secker (Parish Clerk), 1 member of the public

1. To receive apologies for absence

Councillor Drew sent apologies and these were accepted. County Cllr Kiddle-Morris sent his apologies.

2. To approve the minutes of the meeting held on 12th July 2023

It was resolved to accept the minutes of the last meeting as a true record, and it was signed by the Chairman.

3. To receive updates from County and District Councillors

Please find the full report from County Councillor Kiddle-Morris on the website. The Council would like it noted that they are disappointed that no communication has been received from the new District Cllr Thurbon, the clerk has repeatedly sent emails kindly requesting him to attend the meeting but no response has been received.

4. To report progress on items not on the agenda from the last meeting

All items are on the agenda

5. Open Forum for Public Participation

No public commented

6. To report and update on highway matters

Cllr Hawke raised the item of the B1146 assessment which is due to take place this month regarding the speed reduction. The clerk will chase this up with Cllr Kiddle-Morris.

7. Planning applications

7.1 To receive planning applications from Breckland District

7.2 Update on application decisions taken by Breckland District

8. Items to discuss or approve

8.1 An update from the PCC to the Council in obtaining a grant for the renovations to the Church

The PCC reported that all the questionnaires have now been delivered to each household and they will update the Council once all the replies have been received.

8.2 To discuss the Clay Pits

The Clerk reported that the land is covered by insurance with public liability insurance also included within the policy. A risk assessment was requested by the insurance company, this will be implemented when the asset checks are carried out.

9. Finance

9.1 To approve the list of payments

The council approved the list of payments for September which can be found at the end of the minutes.

10. To receive items for the next meeting agenda on 8th November 2023

Budgets and precepts, January meeting date to change. To discuss the change of a residential dwelling.

The meeting closed at 20:02

Cheque number	Cheque payable to	Reason for Payment	Cheque amount
515	D.K.Secker	Salary	£130.27
516	HMRC	PAYE	£32.60
517	Keith Walpole-July	Grass Cutting	£120.00
518	PCC Horningtoft	Use of Church	£100.00
519	Keith Walpole-August	Grass cutting	£80.00
	Total		£462.87